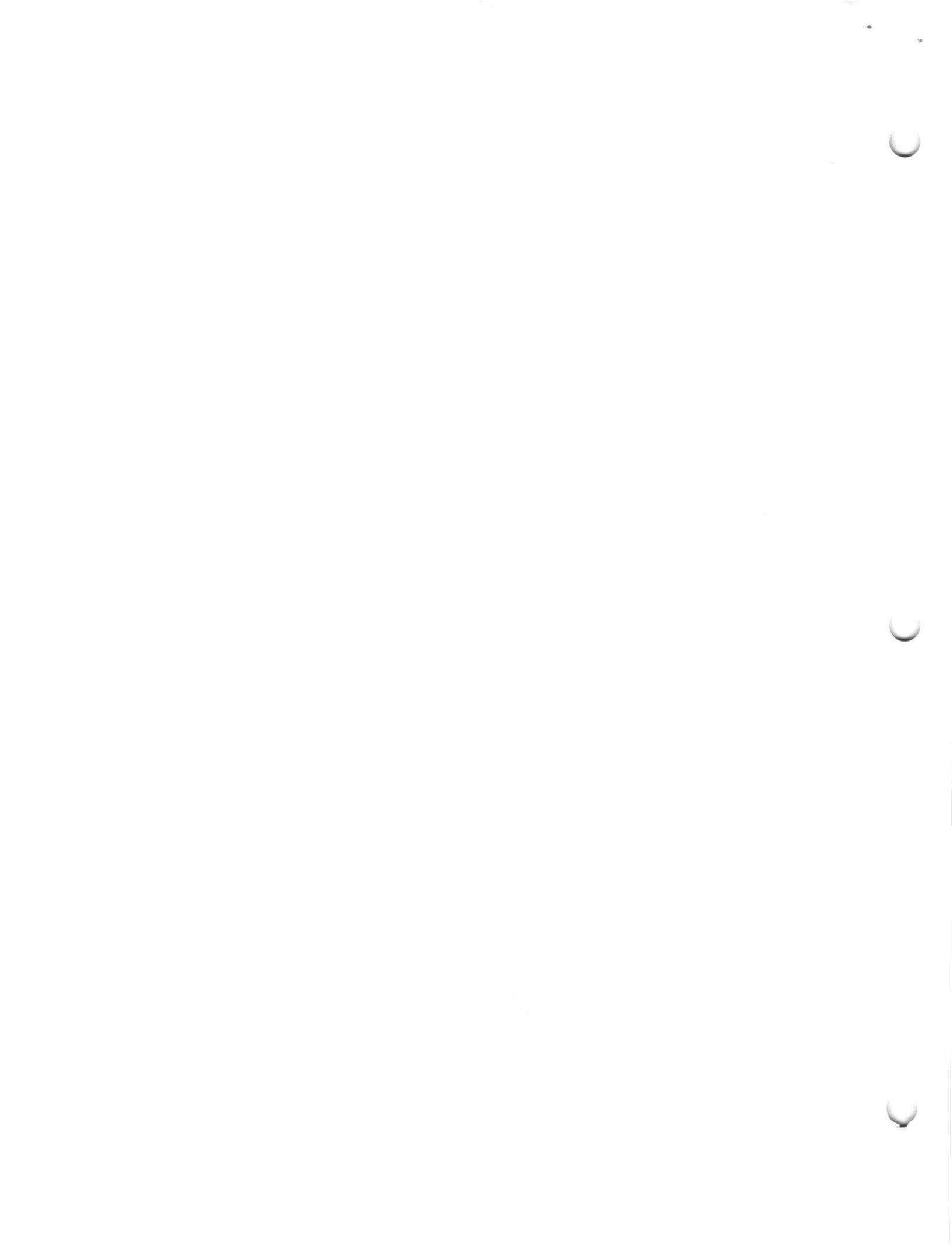


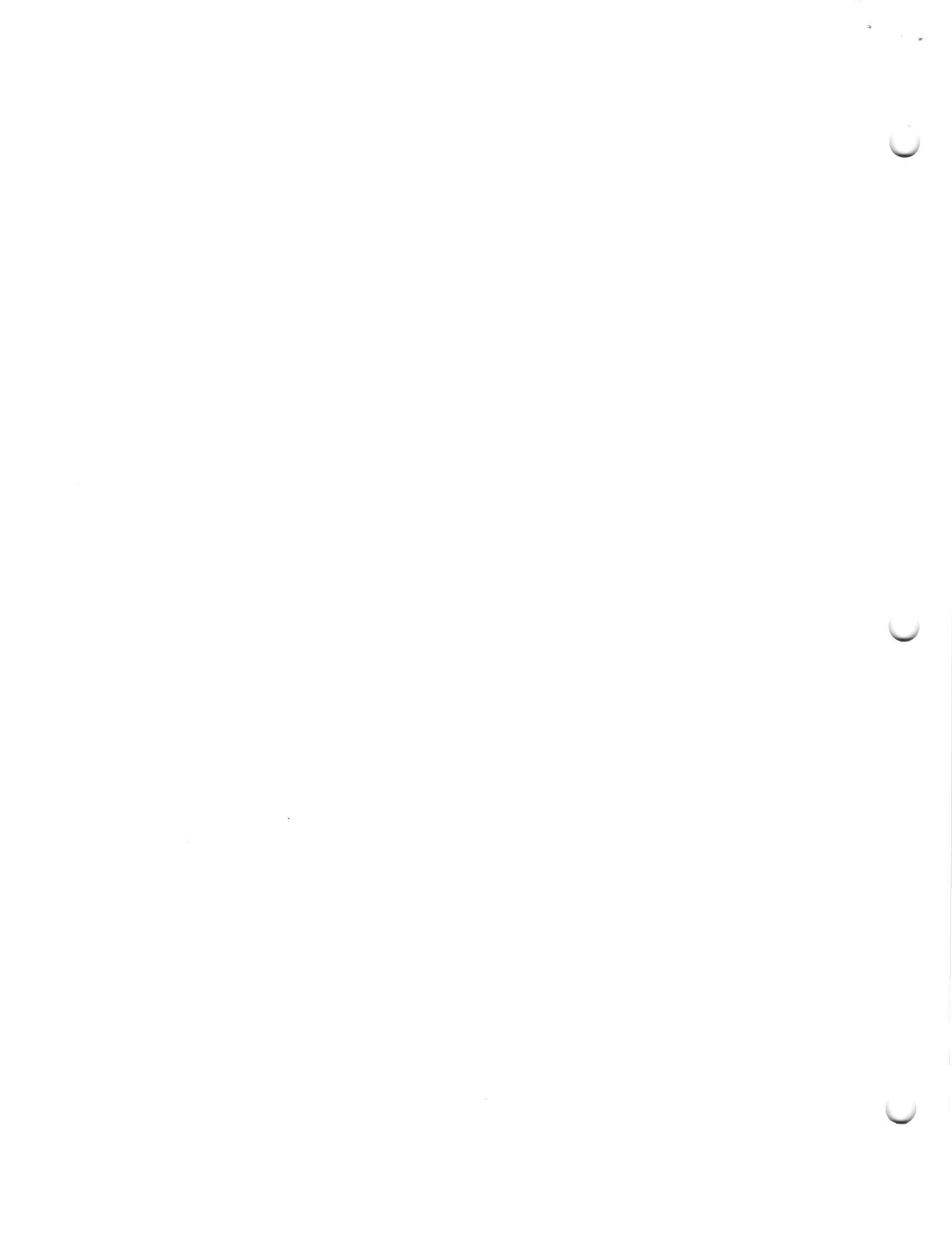


**AGENDA
PRECONSTRUCTION KICKOFF
KINGSTON ASH RECOVERY PROJECT
Utility Restoration and Enhancements
CONTRACT NO. 2883
December 21, 2009**

- Owner: Tennessee Valley Authority
- Owner's Contact: TVA
Vicki Tweed (865)717-1644
- Engineer: Jacobs
Frank "Butch" Parton (865)-660-4458
- Contractor: Mayse Construction
Todd Mayse (423)892-0016
- Project Manager: Jacobs
Jack Howard (865)399-7971
- Construction Manager: Jacobs
John Dailey (864)285-1399
- Technical Contract Manager: TVA
Kathryn Nash (423)290-7820
- Safety Contact: Jacobs
J.R. Schumann (312)560-6280
- Contract Duration: 140 calendar days
Completion Date: June 30, 2010, based on an NTP date of December 18, 2009
- Standard Work Week: - Daylight hours on Monday through Friday.
- Pay Estimates: - Monthly pay requests will be submitted to Vicki Tweed.
- Progress Meetings: - Monthly progress meetings will be scheduled at the commencement of the project. In general, representatives from Mayse Construction, TVA, Jacobs, Harriman Utility Board, City of Kingston, and other affected parties will be invited to these meetings as needed.
- Schedules and Reports: - All submittals and reports are to be submitted to Vicki Tweed
- Submit preliminary construction schedule (bar-chart) and submittals tabulation within 7 days of date in NTP.
- Submit final construction schedule and submittal schedule within 30 days of date in NTP.
- The schedule of values will be based on the bid schedule with unit prices, if applicable.
- Submit daily construction reports at weekly intervals.



- Safety:
- The Contractor is responsible for supervision of the work and for job-site safety.
 - Jacobs Safety Rep.
- Subcontracting:
- Log on to the TVA Supplier Portal and register all your employees and all your subcontractors under the Web Contractor Security System (WCSS)
 - Submit the names of proposed subcontractors along with approximate subcontract amounts for approval.
 - The Contractor and each subcontractor will keep on file, as a minimum, employee information, hours worked, and gross pay within one week of each payroll. This information will be submitted to the Owner only if requested.
- Erosion Control:
- Discuss Storm Water Pollution Prevention Plan (SWPPP)
 - Erosion and sediment controls must be in place before earth moving operations begin and must be maintained until disturbed areas are stabilized with permanent vegetative cover.
- Project Closeout:
- Project Closeout documents, including record documents and as-built drawings, must be filed prior to final payment.
- Submittals:
- Submit items requiring review or response to Vicki Tweed (pay requests, schedules, RFI's, claims, change cost proposals, etc.)
- Permits:
- Easements:
- Storage and Laydown Areas:
- Mayse Constructions is responsible for getting power to the laydown area if required.
 - Employee parking/traffic flow to work location
- Licenses:
- Business license
 - Contractors license
- Certificate of Insurance:
- Submit COI to Contract Manager within 10 days of contract award



DRAWINGS REVIEW

NOTE: DISCUSS DETAIL DRAWINGS OR ADDENDUM CHANGES (Ensure that contractor has latest version of drawings)

- Traffic - _____
- Storm Water - _____
- Sewer - _____
- Electric Power - _____
- Water - _____
- Gas - _____
- Other - _____
- _____
- _____
- _____
- _____

